Document Transmittal Form (DT)

Project Name:	**Harrow School-Abu Dhabi**	**Project No:**	**2419 / AD353**
Client:	**Taaleem Management LLC**	**Location:**	**Abu Dhabi**
Consultant:	**Al Suweidi Engineering Consultants LLC**	**Reference No:**	**AS-AD353-DT-222-R0**
Contractor:	**Al Hikma Building Contracting LLC**	**Date :**	**6-Apr-26**

Subject: **Near Miss Report 29**

Detail of Clarification/ Information Required:

Type: (Tick Applicable**)**	☐ Technical Data	☐ Guarantee	☐ Certificate	☐ Test Result
	☐ Schedules/ Programmes	☒ Report	☐ Statutory Issues (NOC)	☐ Others
Attachment	☐ Samples	☐ Drawings	☐ Catalogue	☐ CD's
Purpose of Issue	☒ For information	☐ For further Action	☐ For Record	☒ For Review

Detail : Near Miss Report 29

Issued By & Signature : (Project Manag **Mr. Jiries Hani**	**Issued To :**	**Action Required By :**
Reference Document : (Attach if any relevant documents)	**Work Location : (**if applicable**)**	

Received By :		**Date :**	

Comments (if any) :

Note: This document provides information or clarification only. If the Contractor considers the provided information as change to the original Contract, then the Contractor has to obtain the required approval as established in the Condition of Contract.

AL HIKMA BLDG. CONT.(L.L.C.)

شركة الحكمة لمقاولات البناء (ذ.م.م.)
AL HIKMA BLDG. CONT.(L.L.C.)

NEAR MISS REPORT

DATE:	**06-04-2026**	**REPORT #**	**HBC/HSE/29**
Near miss Date: 06-04-2026 **Time of Incident: 08:50 AM** **Incident Location: BLOCK C** **Type of Activity: Work at Height** **Copy To: Client, Consultant**		**Project: The Harrow school, Abu Dhabi** **Client: Taleem Management LLC** **Consultant: AECB** **Main Contractor:** **Al Hikma Building Contracting LLC**	

DESCRIPTION OF NEAR MISS

A Near Miss incident occurred on March 06 2026, at approximately 09:00 am. The mobile crane from Menard(sub-contractor) was left unattended with keys are inside the cabin the cabin door is open and operators went on a break this Insafe act can lead to a potential accident if unauthorized person attempt to operate moreover the checklist was not properly maintained.

PROPERTY & PERSONS INVOLVED

- Workers and other operatives
- Supervisor and engineers

CLASSIFACATION

Category of Near Miss:

☐ Unsafe Act ☐ Unsafe Condition ☐ Equipment Failure ☐ Environmental Hazard ☐ Other:

Potential Consequence:

☐ First Aid ☐ LTI ☐ Property Damage ☐ Major Environmental Impact ☐ Fatality

IMMEDIATE ACTION TAKEN:

- Secure the crane: Close and lock the cabin door, remove keys, and prevent unauthorized access.
- Report and review: Inform supervisor, document the near-miss, and implement corrective actions to prevent recurrence.

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NEAR MISS REPORT

ROOT CAUSE INVESTIGATION:

- Lack of procedure adherence: Operator didn't follow standard operating procedures for securing the crane during breaks.
- Inadequate supervision: Insufficient oversight or enforcement of safety protocols led to the unsafe act.

CORRECTIVE/PREVENITIVE ACTION:

- Re-train operators: Reinforce SOPs for securing equipment and conduct refresher training on crane safety.
- Implement checks: Increase supervision or use checklists to ensure cranes are properly shut down and secured when unattended.

ATTACTMENTS

☐ Photos Attached ☐ Sketches/Diagrams Attached ☐ Other Documents: _____

SIGN OFF

HSE Engineer/Officer: _____

PM/CM: mohamed ali Ibrahim 6th April 2026

HBC-IMS-PR-13-FRM-0

HBC
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NEAR MISS REPORT

Observation Pictures:









NEAR MISS REPORT

Closeout Pictures:



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NEAR MISS REPORT

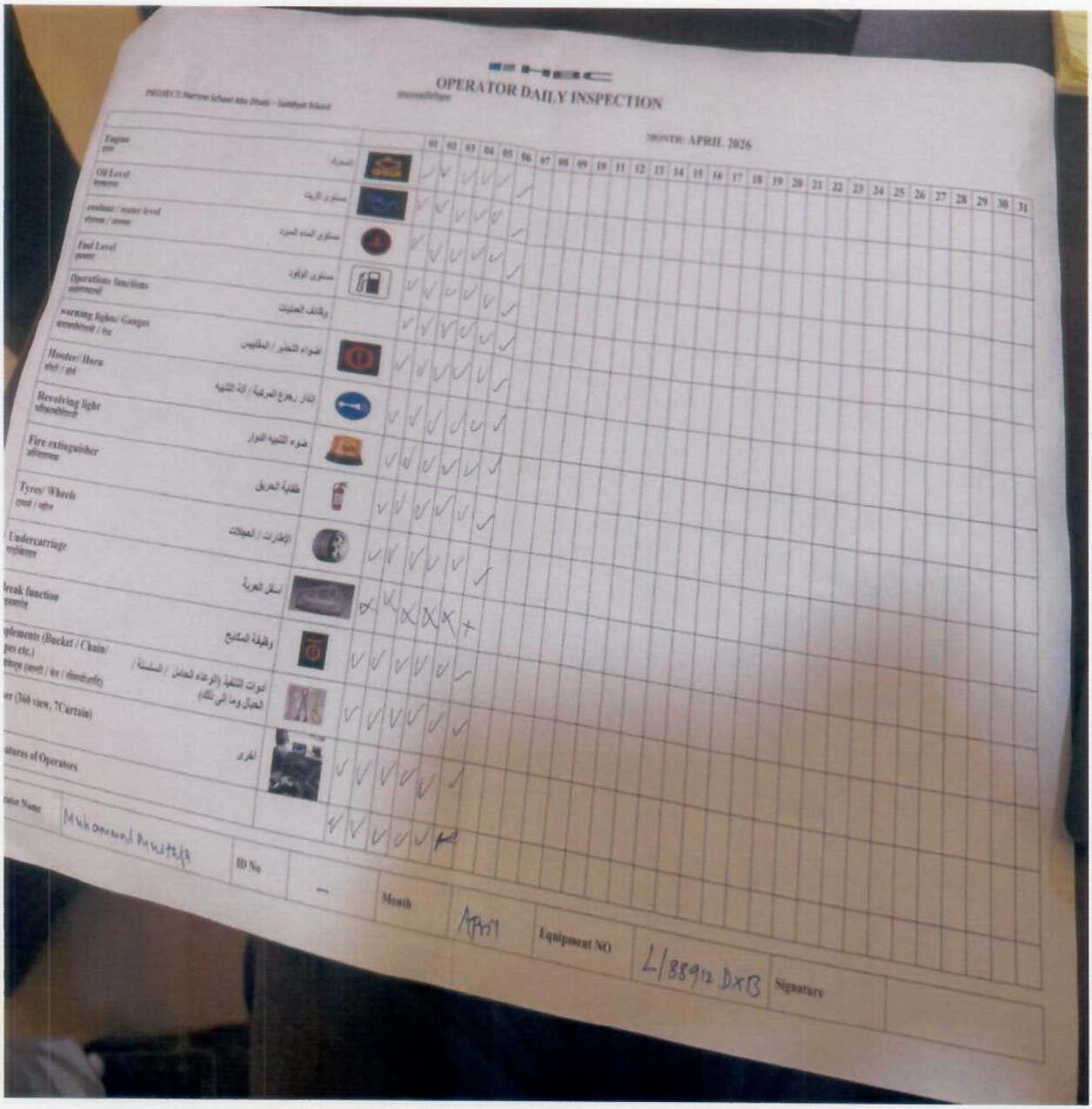




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NEAR MISS REPORT



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NEAR MISS REPORT

Witness Statement:

Date: APRIL 06 2026
Time: 08:50 am
Location: Block C

Witness Details:

- Name: Lutf Ullah
- Contact Information: lutf.ullah@hbc.ae

Statement:

I Lutf Ullah observed crane operator left the crane unattended and went to the break while crane door open and keys inside this can lead to unauthorized operation of the crane I informed immediately and ensured compliance.

Date: APRIL 06, 2026

Signature:

